

# Watlington Community Property Limited

## Management Committee — Code of Conduct

*This code applies to all members of the Management Committee. Every person in scope must sign this code on appointment and annually thereafter.*

### Community benefit first

- Act at all times in the best interests of the Society and the community it serves.
- Never use your position for personal gain.
- Uphold the Society's asset lock and its commitment to perpetual community ownership.

### Conflicts of interest

- Declare any personal, financial, or other material interest at the start of every meeting, and whenever one arises during discussion.
- Withdraw from discussion and voting on any matter in which you have a declared interest.
- Keep the Register of Interests up to date.

### Integrity and honesty

- Be truthful in all dealings with members, tenants, funders, and the public.
- Never misrepresent the Society's position, finances, or prospects.
- Raise concerns about misconduct or financial irregularity promptly with the Chairperson or Secretary.

### Confidentiality

- Treat as confidential any information discussed at Management Committee meetings that is not in the public domain.
- Do not use confidential information for personal advantage or share it with third parties without authorisation.
- Confidentiality obligations continue after you leave the Management Committee.

### Collective responsibility

- Support decisions properly made by the Management Committee, even where you voted against them, unless doing so would be unlawful or contrary to the Society's Rules.
- Do not act unilaterally on behalf of the Society without proper authorisation.
- Attend meetings regularly and prepare adequately for them. Three consecutive absences without leave may result in vacation of office.

### Respect and inclusivity

- Treat fellow committee members, members, tenants, and all others with courtesy and respect.
- Do not engage in discriminatory, abusive, or intimidating behaviour.
- Support an environment in which all voices are heard and valued.

### Compliance

- Act in accordance with the Society's registered Rules, this code, and all applicable law.
- Comply with the Society's all of the Society's adopted policies.
- Co-operate fully with any investigation conducted under those policies.

### Stewardship

- Exercise reasonable care and diligence in managing the Society's assets and finances.
- Take decisions on the basis of adequate information and, where necessary, independent advice.
- Have regard to the long-term interests of the community, not only immediate benefit.

### Consequences of breach

- A breach of this code may result in a formal warning, suspension, or removal from the Management Committee under Rule 5.11 of the Society's Rules.

### Declaration

I have read and understood this code of conduct and agree to be bound by it throughout my tenure on the Management Committee.

Full name	Signature	Date
S. Van de Pette	Stephanie Van de Pette Secretary	13 May 2026
J. Riddell	John Riddell Chair	13 May 2026

J. Carlisle Janson	Jessica Carlisle Janson Management Committee Member	13 May 2026
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*Adopted by the Management Committee: 13 May 2026 | Version 1.0 | Annual renewal required under Rule 5.10*